Education Abroad Course Registration

Know Before You Go Pre-Departure Orientation, Summer and Fall term 2010
April 15, 2010

CUAbroad Affiliated Programs

• CUAbroad will register students for a place holder course, which maintains your continuous full-time enrollment at the University. At this time, no credits are associated with this place holder, but the placeholder enables program fee and tuition billing and keeps your status as a full-time CUA student, and eligible for financial aid.

A place holder course looks like this: XCYA 500: Study Abroad in Greece

• Summer London Internship, CUA Summer in Italy, CUA Semester in Rome: Students will register directly for regular CUA courses in Cardinal Station.

• After students return from abroad, a transcript will be sent to the CUAbroad Office and the Office of Enrollment Services will post both the credits and grades on your CUA transcript. After they are posted to Cardinal Station, courses automatically fall into “Excess Courses” on your tracking sheet. Make an appointment with the School of Arts and Sciences office to have the courses manually placed in the correct spots on your tracking sheet.

• Make note that education abroad grades take longer to post than normal CUA courses. Please be patient!

Approved Non-CUA Programs

• CUAbroad will register students the place holder course XNCU 500: Non-CUA Program to maintain your continuous enrollment at the University. No credits are associated with this place holder, and not tuition or fees will be charged to the student’s CUA account. All program fees must be paid directly by the student to the program provider.

• Official transcripts of the coursework should be sent to CUAbroad. Your coursework will be recorded as transfer credit on your CUA transcript. Consult the Arts and Sciences handbook for details on transfer credit.

CUArchitecture Programs

• CUArch students will be registered and billed for their program based on instructions from the School of Architecture.

ALL Education Abroad Students

• Application of education abroad courses to your degree program will be done through your school. Please consult your school and CUAbroad before going abroad regarding this process.

• All students will be term-activated and will receive registration appointments for the semester they return from education abroad.

• Students are strongly discouraged from going abroad in their last semester before graduation. In the event that there is a delay in receiving transcripts, graduation will be delayed to the next semester.